



Soham Town Council
PO Box 21
The Walter Gidney Pavilion
Fountain Lane
Soham
Cambridgeshire CB7 9PL
Town Clerk: D E Marshall
T/F: 01353 723472
Email: info@soham-tc.gov.uk
Web: www.soham-tc.gov.uk

SOHAM TOWN COUNCIL

A MEETING of SOHAM TOWN COUNCIL will be held on **MONDAY 12th JULY 2021** commencing at **7:15PM** and you are summoned to attend the Pavilion recreation ground Soham for the transaction of the following business.

Where the general Public is unable to attend at the Council Offices/Pavilion or where hall capacity has been exceeded due to any ongoing COVID restrictions proceedings may be followed by live streaming of the meeting using the following YouTube link (where applicable the URL link will be provided below):

<https://youtu.be/HtwwnLMdM40>

If members of the public wish to participate and make formal representation during the Public Comment Time section of the meeting they may do so in person, via Zoom or by written statement. Please follow the instructions provided in the Notes below.

DE Marshall
Clerk
Soham Town Council
5th July 2021

AGENDA

- 89/21. PUBLIC COMMENT TIME** – the first 15 minutes of the meeting allows members of the public to raise issues relevant to Soham and the Council. Indication of intention to speak together with the agenda item or subject should be notified to the Clerk as indicated in the notes below to enable the Zoom log-in details to be provided and thereafter:
- 90/21. CHAIRMAN'S ANNOUNCEMENTS & TOWN CLLR UPDATES**
(maximum 5 minutes per group) TO INCLUDE:
ECDC Central Government Welcome Back funding closing date Friday 30th July 2022 (update Cllr Johnston)
- 91/21. COUNTY & DISTRICT COUNCILLOR REPORTS**
- In session:***
- 92/21. APOLOGIES FOR ABSENCE**
- 93/21. DECLARATIONS OF INTERESTS TO ITEMS ON AGENDA**
- 94/21. MINUTES OF MEETING HELD ON 14th June 2021 (attached)**
- 95/21. MATTERS ARISING FROM THE CURRENT & WHERE NECESSARY PREVIOUS FULL COUNCIL MINUTES (As attached):**
- A) Lead Cllr (team leader) appointments -delivery of projects (81/21A)
 - B) High St Improvements (Cllr Leonard report 81/21 C)

- C) Hard standing outside extension Pavilion (update to note only 74.21)
- D) Land evaluations (56/21 Cllr Johnston) previously approved engagement of Fisher German for Land Portfolio works up to land planning permission(s) (56/21A 61/21A)
- E) Neighbourhood planning (Working Group)- Any approvals to be made by Soham Town Council as Lead Body [Town and Country Planning Act 1990 s61F(1), (2)] including aspects of designation of neighbourhood area, appointment of consultant, grant application AOB.
- F) Any other pertinent matters (*Cllrs must specify at the meeting the minute number(s) to which they wish to refer*)

96/21. PREVIOUS MONTH'S STANDING COMMITTEE MINUTES

I) Planning - 28th June 2021

attached please note due to structural changes this will be the last Committee meeting with corresponding minutes until further notice, residents can still make comment on all planning applications on ECDC on-line Planning portal <https://www.eastcambs.gov.uk/planning/current-planning-applications>)

- A) E/11/00995/OUM - Land to rear of 23-49 Fordham Road, agreement dated 20/05/2013 s106 developer contributions (bus shelter maintenance)
- B) **NEW FORMAT 2021.** 20/01077/FUM Conversion of Barn A & B into 11 residential dwellings to include parking and amenity space. Great Hasse Farm Hasse Rd Soham Amendment additional information received includes the submission of a PEA (Preliminary Ecological Assessment)

97/21. MATTERS ARISING FROM LAST AND PREVIOUS MONTHS STANDING COMMITTEE MINUTES(to be specified at time of

meeting-members are reminded they must indicate the official minute reference to which they are referring/requesting further council approvals *please note this will be the last agenda item listed identifying these matters until further notice*):

98/21 A) INCOME & PAYMENTS OF ACCOUNTS MADE (FP 22/20) & STATEMENT OF BALANCES AS AT 30th JUNE 2021 including net income and expenditure (Q1).

- B) CCLA Fund application - suitability questionnaire (Financial circumstances) update and any further approvals (Cllr Dyer)

99 /21 COMMUNITY SUPPORT INCLUDING FINANCIAL REQUESTS

- A) Grant awarding Policy 2021-22
- B) Soham Gardening Club (annual insurance £192.31) s137

100/21 CORRESPONDENCE –TO BE NOTED ONLY UNLESS OTHERWISE INDICATED (*italicised* and in **bold**) **IN THE MINUTES.** (matters in bold

or as highlighted in **red BOLD** considered to be more relevant to Soham) *Unless otherwise indicated all correspondence emailed/circulated to Cllrs as received*):

- a) RBL Touchpoint Editions no 63 9th June 2021; no 64 23rd June 2021
- b) IHMC March incident report; IHMC April Incident Report
- c) Highway Events Diary - Events Diary - July 21
- d) Holiday Activity and Food Programme - Summer Holidays
- e) Letter from Lucy Frazer regarding The Great British Spring Clean
- f) Newsletter to Parish Councils from Councillor Anna Bailey, Leader of Council

- g) Institute of Cemetery & Crematorium Management Member Newsletter 9th June 2021; Member newsletter 23rd June 2021; Member Newsletter 28th June 2021
- h) The Combined Authority Update: Issue 1 & Issue 2
- i) TTRO Roadworks 21-633 Mereside & Julius Lane, Soham 15, 16th July 2021
- j) Reach (East Cambridgeshire) neighbourhood Plan -pre-submission consultation (REGULATION 14)
- k) Pre-Submission Consultation on the Draft Isleham Neighbourhood Plan (1st September 2021)
- l) Network Rail/Murphy - Soham station residents notifications 21 June 2021
- m) **INVITATION: Virtual roundtable meeting with the Police and Crime Commissioner for Cambridgeshire and Peterborough 5th July – East Cambs area**
- n) Application for a street trading consent - @ Barnsbury - Barnsbury Furniture Store Car Park 9A The Shade Soham CB7 5DE
- o) Street Trading Consent Consultation - Magic Ices - Mobile Ice Cream Vendor
- p) Jigsaw Magazine + message from Soham Town Council + HAY
- q) **Local Highway Improvement 2021/2 assessment**

**101/21. MONTHLY PAPERS/BIBIOGRAPHY/ PERIODICALS/
BULLETINS (LIST TO APPEAR IN MINUTES ONLY)**

102/21 DATE OF NEXT MEETING

- **Soham Annual Review Tuesday 27th July 2021 commencing 7pm (please note this is not a Soham Town Council meeting)**
- **Summer recess (no scheduled meetings August with exception of any requirement to convene EOM)**
- **Next Soham Town Council meeting Monday 13TH September 2021**

(the above meetings will be conducted face-to-face but are still subject to cancellation due to any further COVID restrictions imposed by Central Government- date and venue confirmed at the time of agenda publication)

EXCLUSION OF THE PRESS & PUBLIC *That the press and public be excluded during the consideration of matter 103/21 Chapel repairs 2021 & 104/21 Land Acquisition which is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that where members of the public were present during the item there would be disclosure of exempt information of Category 1, 3 and 5 (commercially sensitive including legal privileged considerations) under Part I Schedule 1972 (AS AMENDED BY THE LOCAL AUTHORITIES (ACCESS TO INFORMATION) (EXEMPT INFORMATION) (ENGLAND) ORDER 2006)*

103 /21 CHAPEL REPAIRS (73/21)

104/21 LAND ACQUISITION UPDATES (56/1A, 61/21A)

NOTES:

1. Since the introduction of COVID restrictions on gatherings of people by the Government in March 2020 and up to 4th July 2020 it was not possible to hold standard face-to-face public meetings at the Town Council Offices (Community Room The Pavilion Fountain Lane Soham). This led to a temporary suspension of Soham Town Council's meetings in April 2020. The Coronavirus Act 2020 was implemented and in Regulations made under Section 78 gave Local Authorities the power to hold meetings without it being necessary for any of the participants or audience to be present together in the same room (remotely using Zoom). These temporary Emergency Powers were withdrawn effective 17th May 2021.

2. After 17th May 2021 Soham Town Council will return to face to face meetings and will need to consider the necessity of holding these meetings in public based on Government Advice the importance of matters under consideration and under its own risk assessments. Where it does hold meetings it will make provision for them to proceed safely at the Pavilion. Where conditions cannot be safely met after 17th May 2021 then a decision will be taken by the Clerk in consultation with the Chairman as to whether the monthly council meetings will be able to proceed. The safety of Cllrs, staff and the Public remains of paramount importance.

3. Where face to face meetings proceed at the Pavilion and where members of the Public wish to also attend in person they are requested to inform the town council Office as soon as possible as numbers will, until restrictions are fully lifted, be limited to a maximum number due to capacity of the venue and social distancing requirements. Attendance by the Public will be on a 'first come' basis and priority will be given to those that have previously made a request to speak at the meeting and invited guests such as District and County Cllrs. All members of the Public who attend must be prepared to comply with the town council's hygiene measures on entering and leaving the building and provide contact details for tracing purposes.

4. The Council did continue to allow the public to speak at its remote/virtual meetings held via Zoom up to 17th May 2021. After 17th May 2021 if you wish to speak at any of the planned meetings via a Zoom link you must contact the Clerks office by 10am on the Friday before the day of the meeting and a link will be issued. Where it is not possible to admit a member of the Public due to having reached maximum numbers or where the participant cannot access the Zoom link representation can still be made by written statement which will be read out at the relevant meeting either by the Clerk or the Chairman.

5. At its April 2021 monthly meeting the council approved that where technically possible meetings would continue to be streamed live via Youtube via the generic link <https://www.youtube.com/watch> (the actual entire link code will be provided on summons page (page 1) of the relevant agenda) enabling members of the public to tune in and follow proceedings.

6. Attachments marked in the Agenda as "attached" unless marked "oral" may be requested prior to the meeting as usual from the Clerks office.

7. As normal if the full Council or a Standing Committee wishes to exclude the Public and Press then a resolution to this effect will either be published on the relevant Agenda or where not and a decision is taken during the meeting then a motion duly proposed and seconded will need to be verbally passed stating the following:

"That the Press and public be excluded during the consideration of the remaining item no(s). X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category X of Part I Schedule 12A to the Local Government Act 1972 (as amended).