



Soham Town Council  
PO Box 21  
The Walter Gidney Pavilion  
Fountain Lane  
Soham  
Cambridgeshire CB7 9PL  
Town Clerk: MJ Strand  
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**NOTICE OF MEETING:**

Full Council

**TIME:** 7.15pm**DATE:** 13<sup>th</sup> March 2023**VENUE:** Walter Gidney  
Pavilion Fountain Lane Soham  
CB7 5ED

To: All Members of Soham Town Council

You are hereby summoned to attend the Full Council Meeting of Soham Town Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting.

The meeting is open to members of the public (including the press), but is not a public meeting.

Quorum: 5 Members: 11 Vacancies: 4

*Mrs MJ Strand*

Marilyn Strand, Town Clerk. 6<sup>th</sup> March 2023

**AGENDA****193/23 APOLOGIES FOR ABSENCE****194/23 COUNCILLORS' DECLARATIONS OF INTERESTS**

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

**195/23 CHAIRMAN'S ANNOUNCEMENTS & TOWN CLLR UPDATES**

*(maximum 5 minutes per group)*

- a. Pride in Our Town Award – Kate Bavester.
- b. Presentation of Duke of Edinburgh Bronze Awards to Soham Boys' Brigade members.
- c. Cllr Pallett – NALC's blog on Coronation Events.

**196/23 PUBLIC COMMENT TIME**

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total

**197/23 COUNTY & DISTRICT COUNCILLOR REPORTS****198/23 APPROVAL OF MINUTES**

- a. To approve the minutes from the Full Council Meeting held 13<sup>th</sup> February 2023.
- b. To approve the minutes of the Extra-Ordinary Full Council Meeting held on 6<sup>th</sup> March 2023.
- c. To approve the minutes from the Planning Meeting held on 27<sup>th</sup> February 2023.

**199/23 MATTERS ARISING FROM THE MINUTES.**

- a. Clerk's Report (for information only).

**200/23 FINANCE MATTERS**

- a. Neighbourhood planning.
- b. Wave invoice for £846.99 – due to a leak at our end. Proposal to close off two of the four taps to prevent leaks caused by damaged standpipes.
- c. To receive and approve Receipts & Payments for March 2023 (as listed at the end of the agenda).
- d. To review and approve charges for Pavilion & Recreation Ground hire including allowing community groups, the Soham Carnival and the Pumpkin Fair free hire for 2023-24.
- e. To review and agree Cemetery fees and allotment rent for 2023-24.
- f. To review and agree Councillor expenses 2023-24.
- g. To consider and approve – quotation for removal of sheds at Drayton Meadows, cost £150 per day for 3 days (JF Staples).
- h. To consider and approve – grant application from Soham Coronation Planning Group for funding towards HM King Charles III Coronation celebration - £5,000 plus waiver of hire fees for recreation ground and £400 for public liability insurance.
- i. To note report from Cllr Johnston re: community grant funding.
- j. Seen to be Green Competition – to consider and approve offer from G's Growers to provide £100 prize money and to consider and approve extension of closing date from 17<sup>th</sup> to 31<sup>st</sup> March – Cllr Horgan.

**201/23 GOVERNANCE & ADMINISTRATION**

- a. To note February Health & Safety report from Adams Payne Safety Ltd.
- b. To consider and approve in principle – quotation from Microshade for hosted computing and applications. One-off costs £630.00 and then £255.20 per month (see report from Clerk for information).

**202/23 RECREATION GROUND/PAVILION/TOWN MATTERS**

- a. To consider repair of boundary wall at Brewhouse Lane play area.
- b. To consider questions raised by the Trustees of the North Chapel (cemetery) regarding storage of pews from the South Chapel – Cllr Johnston.
- c. To consider and approve – request from ECDC re: youth events on the recreation ground on either Wednesday 26<sup>th</sup> July or Wednesday 9<sup>th</sup> August.
- d. To consider request from CCC regarding proposed 20mph zone – public consultation and response required.
- e. To consider application to CCC Local Projects 20mph scheme.

**203/23 MATTERS FOR FUTURE CONSIDERATION AND DATE OF NEXT MEETING**

- Monday 17<sup>th</sup> April 2023, Walter Gidney Pavilion, 7.15pm

## NOTES:

### **Public Comment Time**

If you wish to speak at any of the planned meetings, please inform the Assistant Clerk before 12noon on the day of the meeting you wish to speak at, with the nature/content of the subject on which you wish to speak. There is a restricted amount of time allocated, so please make effective use of the 3 minutes given. Once the public comment time is concluded, the public can no longer participate unless expressly invited to do so by the Chairman.

### **Exclusion of Press and Public**

If the full Council or a Standing Committee wishes to exclude the Public and Press then a resolution to this effect will either be published on the relevant Agenda or where not and a decision is taken during the meeting, then a motion duly proposed and seconded will need to be verbally passed.

### **Agenda/Minutes**

If you are unable to view an agenda or minutes from a council meeting via our website, excluding those with information of or containing commercial or other sensitive matters, you may request a copy from the office. Please be aware that we are trying to reduce paperwork output to help the environment and lower costs.