



Soham Town Council
PO Box 21
The Walter Gidney Pavilion
Fountain Lane
Soham
Cambridgeshire CB7 9PL
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SOHAM TOWN COUNCIL

A MEETING of SOHAM TOWN COUNCIL will be held on **MONDAY 13th JUNE 2022** commencing at **7:15PM** and you are summoned to attend the Pavilion recreation ground Soham for the transaction of the following business.

If members of the public wish to participate and make formal representation during the Public Comment Time section of the meeting they may do so in person or by written statement. Please follow the instructions provided in the Notes below.

**MA Francis
Assistant Clerk
Soham Town Council
6th June 2022**

AGENDA

80/22. PUBLIC COMMENT TIME – the first 15 minutes of the meeting allows members of the public to raise issues relevant to Soham and the Council. Indication of intention to speak together with the agenda item or subject should be notified to the Clerk as indicated in the notes below to enable the Zoom log-in details to be provided and thereafter:

81/22. CHAIRMAN'S ANNOUNCEMENTS & TOWN CLLR UPDATES
(maximum 5 minutes per group) TO INCLUDE:

- A) Agenda/Minute Footnotes
- B) Barclays Bank
- C) House of Commons Visit
- D) Ely City Councillor Mike Rouse

82/22. COUNTY & DISTRICT COUNCILLOR REPORTS

In session:

83/22. APOLOGIES FOR ABSENCE

84/22. DECLARATIONS OF INTERESTS TO ITEMS ON AGENDA

85/22 TOWN COUNCIL MATTERS INCLUDING CLLR VACANCY (NORTH WARD X 1 SOUTH WARD X 1) PLEASE NOTE THAT CLLR APPOINTMENTS TAKE PLACE UNDER EXCLUSION OF THE PRESS & PUBLIC

That the press and public be excluded during the consideration of a matter likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during item 80/21 would be disclosure of exempt information of Category 2 of Part I Schedule 1972 (AS AMENDED BY THE LOCAL AUTHORITIES (ACCESS TO INFORMATION) (EXEMPT INFORMATION) (ENGLAND) ORDER 2006)

To consider any applications made for the TWO (2) vacancies for Soham Town Cllr (3x South Ward ,1x North Ward & 1 Central Ward respectively) - vote by way of ballot of the existing membership. Prospective candidate is as follows:

- Mr. Alec Jones 63 Kingfisher Way Soham CB7 5GP (North Ward)
- Mr. Glenn Dyer 37 Qua Fen Common Soham CB7 5DQ (South Ward)

& THEREAFTER WITH PUBLIC AND PRESS IN ATTENDANCE

86/22. MINUTES OF MEETING HELD ON 9th MAY 2022 & EOM 26 May 2022 (attached)

87/22. MATTERS ARISING FROM THE CURRENT & WHERE NECESSARY PREVIOUS FULL COUNCIL MINUTES (As attached):

- A) Neighbourhood planning (Working Group)- Any approvals to be made by Soham Town Council as Lead Body [Town and Country Planning Act 1990 s61F(1), (2)] including aspects of designation of neighbourhood area, appointment of consultant, grant application AOB.
- B) Tree Planting Scheme (Colin Fordham)
- C) Flowerbeds
- D) Christmas Lights

88/22. PREVIOUS MONTH'S STANDING COMMITTEE MINUTES

- 1) Planning** - 30th May 2022 (attached)
- 2) EOM Planning** - 6 June 2022
- 2) Community Amenities** - 5th May 2022 (attached)

89/22. MATTERS ARISING FROM LAST AND PREVIOUS MONTHS STANDING COMMITTEE MINUTES(to be specified at time of

meeting-members are reminded they must indicate the official minute reference to which they are referring/requesting further council approvals):

- A) ROSPA Reports – Cllr A Pallett
- B) Back Hall
- C) Project Manager
- D) Biodiversity

90/22 TO RECEIVE INCOME & EXPENDITURE FOR YEAR ENDING 31st MARCH 2022 AND THEREAFTER TO APPROVE ANY RECOMMENDATIONS /INFORMATION FROM THE RESPONSIBLE FINANCIAL OFFICER (RFO) IN REGARDS TO THE ANNUAL RETURN FOR SOHAM TOWN COUNCIL FOR THE YEAR ENDING 31st MARCH 2022 (attached).

- A) AGAR 31 March 2022

91/22 INCOME & PAYMENTS OF ACCOUNTS & STATEMENT OF BALANCES AS AT 31ST MAY 2022 including

- A) Receipts & Payments 4 May 2022 - 3 June 2022

92/22 COMMUNITY SUPPORT INCLUDING FINANCIAL REQUESTS (As attached)

- A) Soham Library Summer Reading Challenge 2022 – Representative from STC to attend award ceremony in September

93/22 RECREATION/PAVILION GROUND MATTERS

- A) Dogs on recreation ground
- B) Toilet capacity at large events

93/22 CORRESPONDENCE –TO BE NOTED ONLY UNLESS OTHERWISE INDICATED (*italicised* and in **bold) IN THE MINUTES.** (matters in bold

or as highlighted in **red BOLD** considered to be more relevant to Soham)
Unless otherwise indicated all correspondence emailed/circulated to Cllrs as received):

- a. ECDC - May newsletter
- b. National Allotment Society - A joint meeting of the Eastern region and the Essex County Body Saturday 11th June 2022 commencing at 10.30am
- c. Hedgehog Highway Project
- d. Mental Health awareness week Summary of information – Cambridgeshire & Peterborough Against Scams Partnership
- e. 2022 Surface Dressing Program Update
- f. NALC Newsletter
- g. Arthurs Shed Re-opening June 22
- h. Licensing: Pavement Licence application - The Venue Soham
- i. Licensing: Pavement Licence application - A Tasca Soham
- j. NALC Chief Exec Bulletin
- k. 2022 Micro Asphalt Phase 1 and Gripfibre Program Update
- l. TTRO - Proposed closure The Cotes, Soham 24/08-26/08/22.
- m. Emergency TTRO 22/633 Byway 19 Soham 25/05-31/05/22

94/22. MONTHLY PAPERS/BIBIOGRAPHY/PERIODICALS/BULLETINS (LIST TO APPEAR IN MINUTES ONLY)

- ICCM Journal Summer 2022

95/22 DATE OF NEXT MEETING

- **Monday 11th July 2022, Walter Gidney Pavilion @ 7.15pm**

NOTES:

1. Since the introduction of COVID restrictions on gatherings of people by the Government in March 2020 and up to 4th July 2020 it was not possible to hold standard face-to-face public meetings at the Town Council Offices (Community Room The Pavilion Fountain Lane Soham). This led to a temporary suspension of Soham Town Council's meetings in April 2020. The Coronavirus Act 2020 was implemented and in Regulations made under Section 78 gave Local Authorities the power to hold meetings without it being necessary for any of the participants or audience to be present together in the same room (remotely using Zoom). These temporary Emergency Powers were withdrawn effective 17th May 2021.

2. After 17th May 2021 Soham Town Council will return to face to face meetings and will need to consider the necessity of holding these meetings in public based on Government Advice the importance of matters under consideration and under its own risk assessments. Where it does hold meetings it will make provision for them to proceed safely at the Pavilion. Where conditions cannot be safely met after 17th May 2021 then a decision will be taken by the Clerk in consultation with the Chairman as to whether the monthly council meetings will be able to proceed. The safety of Cllrs, staff and the Public remains of paramount importance.

3. Where face to face meetings proceed at the Pavilion and where members of the Public wish to also attend in person they are requested to inform the town council Office as soon as possible as numbers will, until restrictions are fully lifted, be limited to a maximum number due to capacity of the venue and social distancing requirements. Attendance by the Public will be on a 'first come' basis and priority will be given to those that have previously made a request to speak at the meeting and invited guests such as District and County Cllrs. All members of the Public who attend must be prepared to comply with the town council's hygiene measures on entering and leaving the building and provide contact details for tracing purposes.

4. The Council did continue to allow the public to speak at its remote/virtual meetings held via Zoom up to 17th May 2021. After 17th May 2021 if you wish to speak at any of the planned meetings

via a Zoom link you must contact the Clerks office by 10am on the Friday before the day of the meeting and a link will be issued. Where it is not possible to admit a member of the Public due to having reached maximum numbers or where the participant cannot access the Zoom link representation can still be made by written statement which will be read out at the relevant meeting either by the Clerk or the Chairman.

5. At its April 2021 monthly meeting the council approved that where technically possible meetings would continue to be streamed live via Youtube via the generic link <https://www.youtube.com/watch> (the actual entire link code will be provided on summons page (page 1) of the relevant agenda) enabling members of the public to tune in and follow proceedings.

6. Attachments marked in the Agenda as “attached” unless marked “oral” may be requested prior to the meeting as usual from the Clerks office.

7. As normal if the full Council or a Standing Committee wishes to exclude the Public and Press then a resolution to this effect will either be published on the relevant Agenda or where not and a decision is taken during the meeting then a motion duly proposed and seconded will need to be verbally passed stating the following:

“That the Press and public be excluded during the consideration of the remaining item no(s). X because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category X of Part I Schedule 12A to the Local Government Act 1972 (as amended).”