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## **SOHAM TOWN COUNCIL**

**A MEETING of SOHAM TOWN COUNCIL** will be held on **MONDAY 13<sup>th</sup> SEPTEMBER 2021** commencing at **7:15PM** and you are summoned to attend the Pavilion recreation ground Soham for the transaction of the following business.

*Where the general Public is unable to attend at the Council Offices/Pavilion or where hall capacity has been exceeded due to any ongoing COVID restrictions proceedings may be followed by live streaming of the meeting using the following YouTube link (where applicable the URL link will be provided below):*

<https://www.youtube.com/watch?v=ScfJvhaxkZU>

*If members of the public wish to participate and make formal representation during the Public Comment Time section of the meeting they may do so in person, via Zoom or by written statement. Please follow the instructions provided in the Notes below.*

**DE Marshall**  
**Clerk**  
**Soham Town Council**  
**6<sup>th</sup> September 2021**

### **AGENDA**

- 105/21. CHAIRMAN'S ANNOUNCEMENTS & TOWN CLLR UPDATES**  
*(maximum 5 minutes per group) TO INCLUDE:*  
**a) Statement to be read out to all attendees by Chairman**
- 106/21. PUBLIC COMMENT TIME** – the first 15 minutes of the meeting allows members of the public to raise issues relevant to Soham and the Council. Indication of intention to speak together with the agenda item or subject should be notified to the Clerk as indicated in the notes below to enable the Zoom log-in details to be provided and thereafter:
- 107/21. COUNTY & DISTRICT COUNCILLOR REPORTS including**  
Double yellow line request Cyprian Rust Way (nominated CClr Goldsack).
- In session:*
- 108/21. APOLOGIES FOR ABSENCE**
- 109/21. DECLARATIONS OF INTERESTS TO ITEMS ON AGENDA**
- 110/21. MINUTES OF MEETING HELD ON 12<sup>th</sup> July 2021 (attached)**
- 111/21. MATTERS ARISING FROM THE CURRENT & WHERE NECESSARY PREVIOUS FULL COUNCIL MINUTES (As attached):**
- A) LHI 2021-22 (disabled bay opposite Post Office 95/21B)  
& Double yellow line request Cyprian Rust Way (nominated CClr Goldsack see 107/21).
  - B) CO<sub>2</sub> Report (IBeccs Ltd -91/21)/Tree planting scheme  
(sequestration purposes)

- C) Eastern Gateway invitation (update 7<sup>th</sup> September)
- D) Neighbourhood planning (Working Group)- Any approvals to be made by Soham Town Council as Lead Body [Town and Country Planning Act 1990 s61F(1), (2)] including aspects of designation of neighbourhood area, appointment of consultant, grant application AOB.
- E) Any other pertinent matters (*Cllrs must specify at the meeting the minute number(s) to which they wish to refer*)
  - i) Queens Jubilee (3-5<sup>th</sup> June 2022) June 2021 75/21-see correspondence v- Cllr Aitchison)
  - ii) Fountain Lane toilet update and another for feedback on CA Bid (Metro Dynamics-Cllr Johnston).

**112/21. Matters arising & any further approvals resulting from Lead Cllr and any Cllr delegations in month. *(new agenda item listing format for 2021)***

**A) Planning**

1. Lead Cllr update
2. Planning comments submitted in month (attached)  
*There are no paper copies of planning applications into the town council offices. Residents can still comment on all planning applications on ECDC on-line Planning portal <https://www.eastcambs.gov.uk/planning/current-planning-applications> )*
  - i) **19/01600/ESO** - Land West Of A142 Between East Fen Common And Qua Fen Common, And East Of Brewhouse Lane Soham - Additional information received includes: Addendum and appendices to transport assessment
  - ii) **21/01048/HYBM** - Land To Rear Of 81 - 111 Brook Street Soham - Hybrid planning application consisting of full planning permission for the demolition of 81 Brook Street and the provision of a new site and replacement bungalow along with outline planning permission (all matters reserved except for access) for the construction of up to 80 new homes (including affordable housing), public open space and associated infrastructure
  - iii) **21/00291/OUM** - Downfield Farm Fordham Road Soham Outline application for the demolition of existing buildings and erection of up to 210 dwellings (including self-build and affordable housing), 1 community building, and associated infrastructure. All matters reserved except access. AMENDMENT - Please see submission schedule 06.08.21

**B) Allotments**

1. Delegated Lead Cllr vacancy
2. Consideration of additional amenity provisions for this and next financial year (budget)
3. Recommendation (RFO) – costs related to clearing previously tenanted as well as preparation of plots for new (renting out) not to be accounted against allotment incomes (*account remains seriously in arrears an issue that has been highlighted a number of times by the IIA*)

**C) Community Amenities**

1. Lead Cllr update
2. Consideration of amenity provisions for this and next financial year (budget) to include:
  - 2.1 Additional CCTV funding (£4,928.75 for groundworks part B or temporary fix of catenary cable from the pole by playground across to the Car Park PTZ and then across to the Fountain Lane pole at a cost of £1460.00)
  - 2.2 Festive lights 2021 (commando units for street lighting columns £2040.00)

3. Bus Services and Cycling and Walking Routes Consultation (including byway 113-Cllr D Woricker)

**D) Cemetery (updates & further approvals)**

1. Chapel repairs (Cllr Woodbridge)
2. Consideration of additional amenity provisions for this and next financial year (budget) to include
  - 2.1. Structural engineers report, Floor reinstatement further drainage and wall redecorations (as requested Cllr Woodbridge previous council meeting)
  - 2.2. Additional public amenity (public toilet, kitchen) provisions

**113/21 A) INCOME & PAYMENTS OF ACCOUNTS MADE (FP 22/20) & STATEMENT OF BALANCES AS AT 31<sup>ST</sup> JULY & AUGUST 2021**

- a) Receipt- LAPF suitability report -authorisation for Clerk to sign in acceptance

**114/21 COMMUNITY SUPPORT INCLUDING FINANCIAL REQUESTS (unless otherwise specified as attached)**

- A) Summer Reading Challenge 2021 (s137)
- B) Mid Anglia Centre of the Caravan and motor home club (use of recreation ground-general enquiry no specific dates provided)
- C) Anglia Air ambulance (s137)
- D) Positioning of Community Mobile Testing Unit (Pavilion car park commencing Monday 20<sup>th</sup> September for 3 weeks -initially)
- E) Request-Letter in support Ross Peers roof repairs (s106 - *Expression of Interest ECDC CIL infrastructure list*)
- F) COVID Community Champions Award (Lucy Frazer MP closing DATE 30<sup>TH</sup> September 2021-correspondence dd )
- G) The Mens Shed request for financial support (s137)

**115/21 CORRESPONDENCE –TO BE NOTED ONLY UNLESS OTHERWISE INDICATED (*italicised* and in **bold**) IN THE MINUTES.** (matters in bold or as highlighted in **red BOLD** considered to be more relevant to Soham)

*Unless otherwise indicated all correspondence emailed/circulated to Cllrs as received):*

- a) RBL Touchpoint Weekly Editions nos 65 - no 70 (July-Sept)
- b) IHMC incident reports May - July 2021
- c) Highway Events Diary - Events Diary – Traffic management at Remembrance Events
- d) Holiday Activity and Food Programme - Summer Holidays
- e) Institute of Cemetery & Crematorium Management Member Newsletter 16th July 2021; 27<sup>th</sup> July 2021
- f) COVID-vaccinations On Tour Flyer
- g) Network Rail Soham station summer newsletter
- h) ECDC Licensing: Gambling Act 2005 - Statement of Principles Consultation
- i) Soham Community Association - Public Meeting Thursday 22<sup>nd</sup> July 2021
- j) Cambridge Fibre Proposition
- k) Gillian Beasley Letter to Secretary of State | Sunnica
- l) Ely Speedwatch Scheme-request for volunteers
- m) Invitation to NHS Cambridgeshire & Peterborough CCG Annual General Meeting - Tuesday 21 September 2021
- n) National Association of Local Councils Newsletters dated 7/07: On line events 03/88;
- o) CAPALC September training sessions

- p) East Cambs Local Community News, Newsletter from Councillor Anna Bailey (August 2021)
- q) The Ox-Cam Arc Spatial Framework Consultation - Have Your Say
- r) Civic Honours Competition Launch - Letter on behalf of Cabinet Office Ministers
- s) Proposed TTRO - Spencer Drove, Soham - 18/10/21-07/01/22
- t) Community Gritting Scheme applications for Winter 2021 – 2022-request for volunteers
- u) Caring together publication
- v) **THE QUEEN'S PLATINUM JUBILEE BEACONS 2nd JUNE 2022 (see agenda item (112/20 i) The Queen's Platinum Jubilee Entertainment Programme (Four Day Bank Holiday Weekend) 2nd - 5th June 2022**
- w) Rural Market Service Network July 2021 roundup; The Rural Bulletin 27<sup>th</sup> July 2021; 3/08; 1 September 2021
- x) Road Safety Education Newsletter "Way 2 Go"
- y) **Proposed Disabled Persons Parking Bay: North Drive, Soham**
- z) Notification of an applications to upgrade a part of public footpath 1 & 18 to a public bridleway in Soham
- aa) Notification of an application for a Definitive Map Modification Order to record a Byway Open to All Traffic along Soham Tunnel Drove in Soham
- bb) Notification to record a public bridleway (a public right of way which can be used by the public for the purposes of walking, cycling and riding or leading a horse) along Hick's Drove in the parish of Soham.
- cc) Notification to record to record a Byway Open to All Traffic at Soham Tunnel Drove, Soham.
- dd) **COVID Community Champions Award (Lucy Frazer MP closing DATE 30<sup>TH</sup> September 2021)**
- ee) Walk-in vaccine clinics in Soham
- ff) TTRO Eye Hill Drove, Soham 18 October 2021 09:30-15:30
- gg) Proposed TTRO - Paddock Street, Soham - 06/10/21-08/10/21
- hh) Cambridgeshire Community Fund Grant closes on the 13<sup>th</sup> of September

**116/21. MONTHLY PAPERS/BIBIOGRAPHY/ PERIODICALS/  
BULLETINS (LIST TO APPEAR IN MINUTES ONLY)**

**117/21 DATE OF NEXT MEETING**

- **Soham Town Council Monday 11<sup>TH</sup> October 2021**

*(the above meetings will be conducted face-to-face but are still subject to cancellation due to any further COVID restrictions imposed by Central Government- date and venue confirmed at the time of agenda publication)*