



Soham Town Council
PO Box 21
The Walter Gidney Pavilion
Fountain Lane
Soham
Cambridgeshire CB7 9PL
Town clerk: MJ Strand
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NOTICE OF MEETING:

Full Council

TIME: 7.15pm**DATE:** 14th November 2022**VENUE:** Walter Gidney
Pavilion Fountain Lane Soham
CB7 5ED

To: All Members of Soham Town Council

You are hereby summoned to attend the Full Council Meeting of Soham Town Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting.

The meeting is open to members of the public (including the press), but is not a public meeting.

Quorum: 5 Members: 15 Vacancies: 3

Mrs MJ Strand

Marilyn Strand, Town Clerk. 7th November 2022

AGENDA

144/22. APOLOGIES FOR ABSENCE

145/22 COUNCILLORS' DECLARATIONS OF INTERESTS

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

146/22. CHAIRMAN'S ANNOUNCEMENTS & TOWN CLLR UPDATES (*maximum 5 minutes per group*) TO INCLUDE:

- a. To note response from Cambridgeshire County Council regarding This Land.
- b. Equiano Bridge, Cambridge.

147/22. PUBLIC COMMENT TIME

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total

Lizzie Wales – Youth Worker

148/22. COUNTY & DISTRICT COUNCILLOR REPORTS

149/22. APPROVAL OF MINUTES

- a. To approve the minutes from the Full Council Meeting held 10th October 2022
- b. Matters arising including Clerk's Report (for information only)
- c. To note minutes of the Finance & Policy Committee Meeting held on 17th October 2022.
- d. To approve the minutes from the Planning Meeting held on 31st October 2022

150/22. MATTERS ARISING FROM THE MINUTES.

- a. Byway 113 (Soham – Wicken Cycleway) – Cllr Woricker

151/22 FINANCE MATTERS

- a. Neighbourhood planning (Working Group) - Any approvals to be made by Soham Town Council as Lead Body [Town and Country Planning Act 1990 s61F (1), (2)] including aspects of designation of neighbourhood area, appointment of consultant, grant application and other updates.
- b. To receive and approve Receipts & Payments October & November 2022 as listed at the end of the agenda
- c. To consider and approve quotations for repairs to cemetery wall and chapel (quotations between £54,00 and £60,000 +VAT).
- d. To consider land valuations and complaint from resident re: Brewhouse Lane play area.
- e. To consider draft budget and precept for 2023-24.
- f. To consider resident's Local Highways Initiative application to alleviate parking issues on the High Street opposite the Co-Op, and to approve a contribution of 10% (up to a maximum of £2,000) if the bid is successful.
- g. To consider and approve quotation for handmade Enamelled Pendant for Mayor's Chain - £1,995.00 +VAT.

152/22 GOVERNANCE & ADMINISTRATION

- a. To receive and approve Risk Management Policy (2022).

153/22 RECREATION GROUND/PAVILION/TOWN MATTERS

- a. To consider and approve Terms & Conditions of Seen to be Green competition for local businesses (Cllr Horgan).
- b. To consider and approve procurement of 50 trees (free) from Community Payback and the Queen's Green Canopy (Cllrs Aitchison and Horgan).
- c. To consider writing a letter in support of Soham Army Cadets' funding application for premises hire.

154/22 MATTERS FOR FUTURE CONSIDERATION AND DATE OF NEXT MEETING

- Monday 12th December, Walter Gidney Pavilion @ 7.15pm

NOTES:

Public Comment Time

If you wish to speak at any of the planned meetings, please inform the Assistant Clerk before 12noon on the day of the meeting you wish to speak at, with the nature/content of the subject on which you wish to speak. There is a restricted amount of time allocated, so please make effective use of the 3 minutes given. Once the public comment time is concluded, the public can no longer participate unless expressly invited to do so by the Chairman.

Exclusion of Press and Public

If the full Council or a Standing Committee wishes to exclude the Public and Press then a resolution to this effect will either be published on the relevant Agenda or where not and a decision is taken during the meeting, then a motion duly proposed and seconded will need to be verbally passed.

Agenda/Minutes

If you are unable to view an agenda or minutes from a council meeting via our website, excluding those with information of or containing commercial or other sensitive matters, you may request a copy from the office. Please be aware that we are trying to reduce paperwork output to help the environment and lower costs.