



Soham Town Council
PO Box 21
The Walter Gidney Pavilion
Fountain Lane
Soham
Cambridgeshire CB7 9PL
Town Clerk: MJ Strand
Tel: 01353 723472
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NOTICE OF MEETING:

Full Council

TIME: 7.15pm**DATE:** 16th January 2023**VENUE:** Walter Gidney
Pavilion Fountain Lane Soham
CB7 5ED

To: All Members of Soham Town Council

You are hereby summoned to attend the Full Council Meeting of Soham Town Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting.

The meeting is open to members of the public (including the press), but is not a public meeting.

Quorum: 5 Members: 15 Vacancies: 4

Mrs MJ Strand

Marilyn Strand, Town Clerk. 9th January 2023

AGENDA**166/22. APOLOGIES FOR ABSENCE****167/22 COUNCILLORS' DECLARATIONS OF INTERESTS**

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

168/22. CHAIRMAN'S ANNOUNCEMENTS & TOWN CLLR UPDATES

(maximum 5 minutes per group)

- a. Seen to be Green Competition article in Ely Standard – Cllr Horgan.

169/22. PUBLIC COMMENT TIME

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total

170/22. COUNTY & DISTRICT COUNCILLOR REPORTS**171/22. APPROVAL OF MINUTES**

- a. To approve the minutes from the Full Council Meeting held 12th December 2022
b. To note minutes of the Finance & Policy Meeting held on 5th December 2022.
c. To approve the minutes from the Planning Meeting held on 19th December 2022

172/22. MATTERS ARISING FROM THE MINUTES.

- a. Clerk's Report (for information only).
b. Byway 113 (Soham – Wicken Cycleway) – Update from Cllr Woricker.

173/22 FINANCE MATTERS

- a. Neighbourhood planning – approvals and updates.
- b. To receive and approve Receipts & Payments for January 2023 (as listed at the end of the agenda)
- c. Drayton Meadows – to consider quotations for fencing (Cllr Dyer).
- d. Cemetery chapel – to consider further quotation from CEL Group (1989) Ltd for remedial works to defective roof installation - £60,119.40 +VAT.
- e. To consider quotation from the CDS Group for Tier 2 Environment Agency Groundwater Risk Assessment including Flux Modelling on newly acquired land at the cemetery (to ascertain suitability for burials) - £4,993.50 +VAT and, at the same time, soil management and waste classification works - £1,200 +VAT.
- f. To consider cost of preparation of newly acquired land at cemetery – up to £6,000.

174/22 GOVERNANCE & ADMINISTRATION

- a. Completion of review by external auditor 2021-22.
- b. To note November & December Health & Safety reports from Adams Payne Safety Ltd.

175/22 RECREATION GROUND/PAVILION/TOWN MATTERS

- a. To consider hosting a public meeting to discuss the proposed congestion charge for Cambridge (County Cllr Mark Goldsack).
- b. High Street tree planting scheme – to consider a further three trees, cost up to £4,000 (including any necessary groundworks) (Cllr Horgan).
- c. To consider quotation for repair or replacement of play area gates and swing – Option 1: repair swing, replace one gate and repair the other - £3,960.93 +VAT. Option 2: repair swing, replace both gates - £5,424.43 +VAT.
- d. To consider request from Soham Benevolent Association to hold a Dog Show on Carnival Day, 30th April 2023.
- e. To consider request from Living Sport to deliver activity ‘taster sessions’ in school holidays on the recreation ground and for use of the pavilion for these, and to subsequently run 6-week blocks of sessions on the recreation ground.

176/22 MATTERS FOR FUTURE CONSIDERATION AND DATE OF NEXT MEETING

- Monday 13th February 2023, Walter Gidney Pavilion, 7.15pm

NOTES:

Public Comment Time

If you wish to speak at any of the planned meetings, please inform the Assistant Clerk before 12noon on the day of the meeting you wish to speak at, with the nature/content of the subject on which you wish to speak. There is a restricted amount of time allocated, so please make effective use of the 3 minutes given. Once the public comment time is concluded, the public can no longer participate unless expressly invited to do so by the Chairman.

Exclusion of Press and Public

If the full Council or a Standing Committee wishes to exclude the Public and Press then a resolution to this effect will either be published on the relevant Agenda or where not and a decision is taken during the meeting, then a motion duly proposed and seconded will need to be verbally passed.

Agenda/Minutes

If you are unable to view an agenda or minutes from a council meeting via our website, excluding those with information of or containing commercial or other sensitive matters, you may request a copy from the office. Please be aware that we are trying to reduce paperwork output to help the environment and lower costs.