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## **SOHAM TOWN COUNCIL**

Minutes of the Soham Town Council Finance & Policy Committee Meeting held at the Walter Gidney Pavilion, Fountain Lane, recreation ground, Soham on Tuesday 8<sup>th</sup> November 2022.

**Present:** Cllrs D Woricker, A Pallett and C Warner.  
M Strand, Town Clerk.

**In attendance:** There were no members of the public present.

The meeting was opened at 10am.

### **MINUTES**

**FP05/22 APOLOGIES FOR ABSENCE**

Cllr Johnston (personal). Cllr Woodbridge (work commitments). The meeting was chaired by Cllr Woricker.

**FP06/22 COUNCILLORS' DECLARATIONS OF INTEREST**

None.

**FP07/22 APPROVAL OF MINUTES & MATTERS ARISING**

a. APPROVED unanimously the minutes of the Finance & Policy Committee meeting held on 17<sup>th</sup> October 2022.

**FP08/22 FINANCIAL MATTERS**

- a. APPROVED unanimously quotation from Pecks for Single Rotor Topper, cost £1931.00 +VAT.
- b. APPROVED unanimously purchase of 13th edition of Charles Arnold Baker – Local Council Administration, cost £124.99.
- c. APPROVED unanimously quotation for Hanging Baskets from Amethyst, cost £2,140.00 +VAT. This was not the cheapest quote but was chosen because Amethyst had provided excellent hanging baskets and good service this year.

**FP09/22 MOTION TO EXCLUDE**

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

There were no members of the public in attendance.

**FP10/22 STAFF PAY REVIEW**

APPROVED unanimously the NALC salary award for 2022-23 (backdated to 1<sup>st</sup> April 2022), including one day's additional holiday for all staff.

APPROVED unanimously the review of pay scales for all staff in line with NALC pay scales from 1<sup>st</sup> December 2022.

APPROVED unanimously the review of pay scale for the Assistant Clerk backdated to July 2021 when the CiLCA qualification was attained.

Proposed by Cllr Woricker, seconded by Cllr Warner.

**FP11/22 DATE OF NEXT MEETING**

Monday 5<sup>th</sup> December 2022. 10:30am

The meeting was closed at 10:17am.

Approved and signed 5<sup>th</sup> December 2022.