



Soham Town Council  
The Walter Gidney Pavilion  
Fountain Lane  
Soham  
Cambridgeshire CB7 5ED  
Town Clerk: MJ Strand  
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**NOTICE OF MEETING:** Finance  
and Policy Committee

**TIME:** 10:30am

**DATE:** 4<sup>th</sup> September 2023

**VENUE:** Walter Gidney Pavilion  
Fountain Lane Soham CB7 5ED

## **SOHAM TOWN COUNCIL**

To: Members of the Finance and Policy Committee:

You are hereby summoned to attend the Finance & Policy Committee Meeting for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting.

The meeting is open to members of the public (including the press), but is not a public meeting.

**Quorum: 3    Members: 5**

*Mrs MJ Strand*

Marilyn Strand, Town Clerk 29<sup>th</sup> August 2023

## **AGENDA**

**FP39/23      APOLOGIES FOR ABSENCE**

**FP40/23      COUNCILLORS' DECLARATIONS OF INTEREST**

**FP41/23      APPROVAL OF MINUTES & MATTERS ARISING**

a) Finance & Policy Committee meeting held on 3<sup>rd</sup> July 2023.

**FP42/23      FINANCIAL MATTERS**

a. To consider and approve quotation to reduce/crown lift cemetery trees, cost £3,035.00 +VAT.

b. Churchyard wall – response from the Diocese and High Street grant.

c. Pavilion Phase II – to consider and approve cost of effluent tank associated with portacabin - £1,950.00 +VAT plus emptying charge of between £60 - £75 +VAT (needed infrequently).

**FP43/23      GOVERNANCE & POLICIES**

a. To consider and approve Publication Scheme.

**FP44/23      DATE OF NEXT MEETING**

2<sup>nd</sup> October 2023