



Soham Town Council

The Walter Gidney Pavilion
Fountain Lane
Soham

Cambridgeshire CB7 5ED

Town Clerk: MJ Strand

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SOHAM TOWN COUNCIL

Minutes of the Soham Town Council Finance & Policy Committee Meeting held at the Walter Gidney Pavilion, Fountain Lane, recreation ground, Soham on Monday 3rd July 2023.

Present: Cllrs D Woricker, E. Johnston, A Pallett, and G Dyer.
M Strand, Town Clerk.

In attendance: There were no members of the public present.

The meeting was opened at 10:35am.

MINUTES

FP32/23 APOLOGIES FOR ABSENCE

Cllr Glenn Woodbridge (work commitments).

FP33/23 COUNCILLORS' DECLARATIONS OF INTEREST

None.

FP34/23 APPROVAL OF MINUTES & MATTERS ARISING

a. APPROVED unanimously – the minutes of the Finance & Policy Committee meeting held on 6th February 2023.

FP35/23 FINANCIAL MATTERS

a. APPROVED unanimously – replacement part on pavilion boiler, cost £2,000.00. Proposed Cllr Johnston, seconded Cllr Pallett.

b. APPROVED unanimously – Allotments Management software package, cost £650.00 +VAT plus £225.00 +VAT per year software support. Proposed Cllr Johnston, seconded Cllr Dyer.

FP36/23 GOVERNANCE & POLICIES

a. APPROVED unanimously – Debit Card Policy.

b. APPROVED unanimously – amendment Financial Regulations re: Debit Card Policy

c. APPROVED unanimously Website Accessibility Statement.

FP37/23 STAFFING MATTERS

a. APPROVED unanimously – employment contract for Assistant Clerk.

FP38/23 DATE OF NEXT MEETING

7th August 2023.

The meeting was closed at 10:50am.

Approved and signed by the Chairman, 4th September 2023.