



Soham Town Council  
The Walter Gidney Pavilion  
Fountain Lane  
Soham  
Cambridgeshire CB7 5ED  
Town Clerk: MJ Strand  
T/F: 01353 723472  
Email: [info@soham-tc.gov.uk](mailto:info@soham-tc.gov.uk)  
Web: [www.soham-tc.gov.uk](http://www.soham-tc.gov.uk)

## **SOHAM TOWN COUNCIL**

Minutes of the Soham Town Council Finance & Policy Committee Meeting held at the Walter Gidney Pavilion, Fountain Lane, Soham on Monday 4<sup>th</sup> September 2023.

**Present:** Cllrs D Woricker, E. Johnston, A Pallett, G Woodbridge and G Dyer.  
M Strand, Town Clerk.

**In attendance:** There were no members of the public present.

The meeting was opened at 10:30am.

### **MINUTES**

**FP39/23 APOLOGIES FOR ABSENCE**

None.

**FP40/23 COUNCILLORS' DECLARATIONS OF INTEREST**

None.

**FP41/23 APPROVAL OF MINUTES & MATTERS ARISING**

- a) APPROVED unanimously – minutes of the Finance & Policy Committee meeting held on 3<sup>rd</sup> July 2023.

**FP42/23 FINANCIAL MATTERS**

- a. APPROVED unanimously – quotation to reduce/crown lift cemetery trees, cost £3,035.00 +VAT. Proposed Cllr Woodbridge, seconded Cllr Johnston. The Clerk will check whether approval from the Trees Officer at ECDC is required.
- b. APPROVED unanimously – to instruct a surveyor to produce a specification of works for repairs to the Churchyard wall, as requested by the Diocese, at a cost of £600.00. Proposed Cllr Dyer, seconded Cllr Woodbridge. An amended quotation will then be obtained and submitted to ECDC's High Street Improvement Fund.

Cllr Johnston asked for it to be noted that the Diocese had still not fully clarified ownership and responsibility of the wall yet had made demands on the Council for the way in which the wall should be repaired which are likely to lead to further expense on the part of the Council.

- c. APPROVED unanimously – cost of effluent tank associated with portacabin (Pavilion Phase II) - £1,950.00 +VAT plus emptying charge of between £60 - £75 +VAT (needed infrequently). Proposed Cllr Pallett, seconded Cllr Johnston.

**FP43/23 GOVERNANCE & POLICIES**

- a. APPROVED unanimously – Publication Scheme. Proposed Cllr Dyer, seconded Cllr Johnston.

**FP44/23 DATE OF NEXT MEETING**

2<sup>nd</sup> October 2023

Approval to arrange meeting with the Council's land agent and Emma Danielsson (ECDC) re: Commons management.

The meeting was closed at 10:45am.