



Soham Town Council
The Walter Gidney Pavilion
Fountain Lane
Soham
Cambridgeshire CB7 5ED
Town Clerk: MJ Strand
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NOTICE OF MEETING: Finance and Policy Committee

TIME: 10:30am

DATE: 15th January 2024

VENUE: Walter Gidney Pavilion
Fountain Lane Soham CB7 5ED

SOHAM TOWN COUNCIL

To: Members of the Finance and Policy Committee:

You are hereby summoned to attend the Finance & Policy Committee Meeting for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting.

The meeting is open to members of the public (including the press), but is not a public meeting.

Quorum: 3 Members: 5

Mrs MJ Strand

Marilyn Strand, Town Clerk 10th January 2024

AGENDA

FP51/24 APOLOGIES FOR ABSENCE

FP52/24 COUNCILLORS' DECLARATIONS OF INTEREST

FP53/24 APPROVAL OF MINUTES & MATTERS ARISING

- a. Finance & Policy Committee meeting held on 6th November 2023.

FP54/24 FINANCIAL MATTERS

- a. To approve repairs to grounds maintenance equipment, £2,100.00 +VAT.
b. To consider budget for D-Day 80th anniversary commemoration - £5k to £6k.
c. To consider retainer for HR services, cost £79 +VAT per month (for a 12-month contract), including issuing of updated NALC/SLCC contract for all staff.
d. To consider and approve quotation from the CDS Group for concept design for new cemetery land - £3,175.00 +VAT (Cllr Woodbridge).
e. To consider donation to the Conservation Volunteers re: provision of trees for Drayton Meadows – £100 to £200 (Cllr Aitchison).
f. To consider and approve estimate of costs for Scout Hut lease – up to £1,800.00 +VAT.

FP55/24 DATE OF NEXT MEETING

5th February 2024