



Soham Town Council
The Walter Gidney Pavilion
Fountain Lane
Soham
Cambridgeshire CB7 5ED
Town Clerk: MJ Strand
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NOTICE OF MEETING: Finance
and Policy Committee

TIME: 10:30am

DATE: 5th February 2024

VENUE: Walter Gidney Pavilion
Fountain Lane Soham CB7 5ED

SOHAM TOWN COUNCIL

To: Members of the Finance and Policy Committee:

You are hereby summoned to attend the Finance & Policy Committee Meeting for the purpose of transacting the business as set out below.

Any member not able to attend should send their apologies in before the meeting.

The meeting is open to members of the public (including the press) but is not a public meeting.

Quorum: 3 Members: 5

Mrs MJ Strand

Marilyn Strand, Town Clerk 31st January 2024

AGENDA

FP56/24 APOLOGIES FOR ABSENCE

FP57/24 COUNCILLORS' DECLARATIONS OF INTEREST

FP58/24 APPROVAL OF MINUTES & MATTERS ARISING

- a. Finance & Policy Committee meeting held on 15th January 2024.

FP59/24 FINANCIAL MATTERS

- a. To consider and approve quotation for repairs to the cemetery wall (boundary with Pet Doctor's).

FP60/24 ADMINISTRATION & GOVERNANCE

- a. To consider and adopt Social Media Policy.

FP61/24 STAFFING MATTERS

- a. To approve advertisement & advertising expenditure for the recruitment of an additional grounds person, estimated cost up to £750.00.
- b. To review and approve updated Contracts for all staff members (based on NALC/SLCC Model Contract 2023).

FP62/24 DATE OF NEXT MEETING

4th March 2024