



Soham Town Council
The Walter Gidney Pavilion
Fountain Lane
Soham
Cambridgeshire CB7 5ED
Town Clerk: MJ Strand
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NOTICE OF MEETING: Finance
and Policy Committee

TIME: 10:30am

DATE: 4th March 2024

VENUE: Walter Gidney Pavilion
Fountain Lane Soham CB7 5ED

SOHAM TOWN COUNCIL

To: Members of the Finance and Policy Committee:

You are hereby summoned to attend the Finance & Policy Committee Meeting for the purpose of transacting the business as set out below.

Any member not able to attend should send their apologies in before the meeting.

The meeting is open to members of the public (including the press) but is not a public meeting.

Quorum: 3 Members: 5

Mrs MJ Strand

Marilyn Strand, Town Clerk 27th February 2024

AGENDA

FP63/24 APOLOGIES FOR ABSENCE

FP64/24 COUNCILLORS' DECLARATIONS OF INTEREST

FP65/24 APPROVAL OF MINUTES & MATTERS ARISING

- a. Finance & Policy Committee meeting held on 5th February 2024.

FP66/24 COMMUNITY MATTERS

- a. To consider making an application to LINK for an assessment of the town's cash access needs.

FP67/24 ADMINISTRATION & GOVERNANCE

- a. To consider and adopt Data Protection Policy.
- b. To consider and adopt Equality & Diversity Policy.

FP68/24 STAFFING MATTERS

- a. Update on applications for Experienced Grounds Person.
- b. To review and approve updated Contracts for all staff members (based on NALC/SLCC Model Contract 2023).

FP69/24 DATE OF NEXT MEETING

1st April 2024