



Soham Town Council
The Walter Gidney Pavilion
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Soham
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SOHAM TOWN COUNCIL

Minutes of the Soham Town Council Finance & Policy Committee Meeting held at the Walter Gidney Pavilion, Fountain Lane, Soham on Monday 15th January 2024.

Present: Cllrs D Woricker, E. Johnston and G Dyer.
M Strand, Town Clerk.

In attendance: There were no members of the public present.

The meeting was opened at 10:30am.

MINUTES

FP51/24 APOLOGIES FOR ABSENCE

Cllr Anne Pallett (personal); Cllr G Woodbridge (work commitments).

FP52/24 COUNCILLORS' DECLARATIONS OF INTEREST

None.

FP53/24 APPROVAL OF MINUTES & MATTERS ARISING

- a. APPROVED unanimously- the minutes of the Finance & Policy Committee meeting held on 6th November 2023. Proposed Cllr Dyer, seconded Cllr Johnston.

FP54/24 FINANCIAL MATTERS

- a. APPROVED unanimously – repairs to grounds maintenance equipment (gang mower), £2,100.00 +VAT. Proposed Cllr Dyer, seconded Cllr Johnston.
- b. DEFERRED to Full Council – budget for D-Day 80th anniversary commemoration - £5k to £6k. Proposed Cllr Woricker, seconded Cllr Johnston and agreed unanimously.
- c. APPROVED unanimously – retainer for HR services, cost £79 +VAT per month (for a 12-month contract), including issuing of updated NALC/SLCC contract for all staff, plus £18 per month for Breathe HR software. Proposed Cllr Johnston, seconded Cllr Dyer.
- d. DEFERRED to Full Council – quotation from the CDS Group for concept design for new cemetery land - £3,175.00 +VAT (Cllr Woodbridge) pending further quotations. Proposed Cllr Woricker, seconded Cllr Dyer and agreed unanimously.
- e. DEFERRED to Full Council – donation to the Conservation Volunteers re: provision of trees for Drayton Meadows – £100 to £200 (Cllr Aitchison). Proposed Cllr Woricker, seconded Cllr Dyer and agreed unanimously.
- f. APPROVED unanimously – estimate of costs for Scout Hut lease – up to £1,800.00 +VAT. Proposed Cllr Johnston, seconded Cllr Dyer.

FP55/24 DATE OF NEXT MEETING

5th February 2024

The meeting was closed at 10:45am.