



Soham Town Council
The Walter Gidney Pavilion
Fountain Lane
Soham
Cambridgeshire CB7 5ED
Town Clerk: MJ Strand
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NOTICE OF MEETING:

Full Council

TIME: 7.15pm**DATE:** 8th April 2024**VENUE:** Walter Gidney
Pavilion Fountain Lane Soham
CB7 5ED**To: All Members of Soham Town Council**

You are hereby summoned to attend a meeting of Soham Town Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies to the Clerk before the meeting.

The meeting is open to members of the public (including the press) but is not a public meeting.

Quorum: 5 Members: 12 Vacancies: 3*Mrs MJ Strand*Marilyn Strand, Town Clerk 3rd April 2024**AGENDA****108/24 APOLOGIES FOR ABSENCE****109/24 CO-OPTION OF COUNCILLOR**

- a. To consider application for co-option onto the Council (Central Ward) from Ms. Kathleen Clements.
- b. To consider application for co-option on the Council (Central Ward) from Miss Georgia Griffiths.

110/24 COUNCILLORS' DECLARATIONS OF INTERESTS

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

111/24 CHAIRMAN'S ANNOUNCEMENTS & TOWN CLLR UPDATES*(maximum 5 minutes per group)*

- a. Wicken Fen 125th Anniversary Creative Project – Cllr Pallett.
- b. LHI High Street – Cllr Horgan.
- c. Further Education provision for Soham – Cllr Woricker.
- d. Naturalist Report re: Drayton Meadows – Cllr Aitchison.

112/24 PUBLIC COMMENT TIME

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas, or on items that are on the agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

113/24 COUNTY & DISTRICT COUNCILLOR REPORTS**114/24 APPROVAL OF MINUTES**

- a. To approve the minutes from the Full Council Meeting held on 11th March 2024.
- b. To note the draft minutes of the Planning Committee Meeting held on 25th March 2024.
- c. To note the draft minutes of the Finance & Policy Committee Meeting held on 2nd

April 2024.

115/24 MATTERS ARISING FROM THE MINUTES.

- a. Clerk's Report (for information only).

116/24 FINANCE & GOVERNANCE MATTERS

- a. To receive and approve Receipts & Payments for March/April (as listed at the end of the agenda).
- b. To receive and approve bank reconciliation and financial reports to 29th February.
- c. To consider and approve grant application from Soham Community Group, £500.00.
- d. To receive and approve the Council's Asset Register for year ending 31st March 2024.
- e. To consider and approve increased insurance premium re: Legal Expenses.
- f. To review and agree Standing Orders.
- g. To review and agree Risk Management Policy.
- h. To consider and approve co-option of Cllr Patricia Baker onto the Council's Planning Committee.

117/24 PLANNING MATTERS

- a. To consider and respond to planning application: 19/01600/ESO – Land West of A142 between East Fen Common and East of Brewhouse Lane – Outline planning application for up to 540 dwellings, a medical centre (E(e) use class), and up to 1,600 sqm GIA of use classes: E (a)(b)(c)(e)(f)(g) (r) hot food takeaway, F1, and F2 and associated highways and infrastructure works, drainage, open space and landscaping, with all matters reserved save for Phase 1 and 3B including landscaping, drainage, infrastructure works and open space, and access (including highways and infrastructure works) via a new roundabout to the A142, and new access points to the NE boundary of Staploe Medical Centre, the former garden centre, and to the boundary of land between East Fen Common and Cornwell Close. AMENDMENT: Amended Plans.

118/24 RECREATION GROUND/PAVILION/TOWN MATTERS

- a. Neighbourhood Plan.
 - I. To approve final documents for submission.
 - II. To agree submission of final documents to ECDC for Independent Examination.
- b. Pavilion Phase II – to note comparison plans for submission for planning application.
- c. To consider and approve cost of up to 7 new trees for the recreation ground – Cllr Aitchison.
- d. To consider results of the 20mph zone consultation and review the Council's support of the proposal.
- e. To consider membership of the Mid Anglia Rail Passenger Association (MARPA), cost £25.00 per year.
- f. To consider budget for repair & maintenance of churchyard gravestones.
- g. To consider and approve quotation for replacement swing, cost between £660.00 and £1,085.00 +VAT plus £30.00 +VAT delivery.
- h. To consider and approve quotation for wet-pour repairs and cleaning in the playground, cost £3,187.00 +VAT.
- i. To consider invoice for fencing at property adjacent to the Weatheralls Allotments, £960.00 (VAT unrecoverable).
- j. To consider installation of concrete table-tennis table on the Adizone.

119/24 CORRESPONDENCE FOR INFORMATION

- a. Resident response re: recreation ground football goal posts.
- b. Police & Crime Commissioner re: update on Youth Fund.

120/24 MATTERS FOR FUTURE CONSIDERATION AND DATE OF NEXT MEETINGS

- Planning Committee – Monday 29th April.
- Finance & Policy Committee – Tuesday 7th May.
- Annual Full Council Meeting – Monday 13th May.
- Annual Town Meeting – Monday 20th May.

NOTES:

Public Comment Time

If you wish to speak at any of the planned meetings, please inform the Assistant Clerk before 12noon on the day of the meeting you wish to speak at, with the nature/content of the subject on which you wish to speak. There is a restricted amount of time allocated, so please make effective use of the 3 minutes given. Once the public comment time is concluded, the public can no longer participate unless expressly invited to do so by the Chairman.

Exclusion of Press and Public

If the Full Council or a Standing Committee wishes to exclude the Public and Press then a resolution to this effect will either be published on the relevant Agenda or where not and a decision is taken during the meeting, then a motion duly proposed and seconded will need to be verbally passed.

Agenda/Minutes

If you are unable to view an agenda or minutes from a council meeting via our website, excluding those with information of or containing commercial or other sensitive matters, you may request a copy from the office. Please be aware that we are trying to reduce paperwork output to help the environment and lower costs.

